

LEON COUNTY RESOLUTION NO. 19-21  
CITY OF TALLAHASSEE RESOLUTION NO. 19-R-31

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, AND THE CITY OF TALLAHASSEE COMMISSION TO ESTABLISH AN ADVISORY COMMITTEE WHICH SHALL BE NAMED THE CENSUS 2020 COMPLETE COUNT COMMITTEE, AND WHICH SHALL OPERATE AND FUNCTION AS A FOCUS GROUP.**

**WHEREAS**, the Board of County Commissioners of Leon County, Florida (the Board) and the City of Tallahassee Commission (the Commission) recognizes and acknowledges that the Census count requires extensive work, and the Census Bureau requires participation at the state and local level to ensure a complete and accurate count; and

**WHEREAS**, a united voice from business, government, community-based and faith-based organizations, educators, and others will enable the 2020 Census message to reach more of our citizens; the Board and the Commission wish to establish and appoint an advisory committee to function and operate in accordance with Board Policy No. 03-15, "Board-Appointed Citizen Committees" and in accordance with City Commission Policy No. 110, "Citizen Advisory Board Guidelines."

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY AND THE CITY OF TALLAHASSEE COMMISSION, that:**

1. The Board and the Commission hereby establish an advisory committee, to be named the Census 2020 Complete Count Committee, for the purpose of communicating the importance and safety of completing the census questionnaire to constituents to ensure the Census count for Leon County and Tallahassee is as accurate as possible.

2. The Census 2020 Complete Count Committee shall function and operate as a Focus Group in accordance with Board Policy No. 03-15, “Board-Appointed Citizen Committees” and as an Advisory Board in accordance with City Commission Policy No. 110, “Citizen Advisory Board Guidelines.”

3. The Census 2020 Complete Count Committee shall be charged with the responsibility of increasing awareness and motivating residents to respond to the 2020 Census.

4. The Census 2020 Complete Count Committee shall have 27 members to be appointed as follows:

- a. The Director of the Tallahassee-Leon County Planning Department who shall serve as Chair.
- b. One (1) staff member from the Tallahassee-Leon County Planning Department.
- c. One (1) staff member from Leon County Community and Media Relations.
- d. One (1) staff member from City of Tallahassee Communications.
- e. One (1) staff member from the Tallahassee-Leon County Office of Economic Vitality.
- f. One (1) member from Florida State University.
- g. One (1) member from Florida Agricultural & Mechanical University.
- h. One (1) member from Tallahassee Community College.
- i. One (1) member from United Partners for Human Services.
- j. One (1) member from Council of Neighborhood Associations.
- k. One (1) member from Leon County Schools.
- l. One (1) member from Greater Tallahassee Chamber of Commerce.
- m. One (1) member from Big Bend Minority Chamber of Commerce.
- n. One (1) member from Capital City Chamber of Commerce.

- o. One (1) member from Faith-Based Community.
- p. One (1) member appointed by each Leon County Commissioner.
- q. One (1) member appointed by the Mayor and each City of Tallahassee Commissioner.

5. Staff from the Tallahassee-Leon County Planning Department, Tallahassee-Leon County Office of Economic Vitality, Leon County Community & Media Relations, and City of Tallahassee Communications shall assist the Census 2020 Complete Count Committee.

6. The members of the Census 2020 Complete Count Committee shall not be subject to full and public disclosure of financial interests.

7. The Census 2020 Complete Count Committee shall be dissolved upon the completion of responsibilities to occur with final Census Bureau coverage management, to conclude no later than October 2020.

8. This Resolution shall become effective immediately upon its adoption by both bodies.

**DONE, ADOPTED, AND PASSED** by the Board of County Commissioners of Leon County, Florida, this 9<sup>th</sup> day of July, 2019 and by the City of Tallahassee Commission on this 19<sup>th</sup> day of June, 2019.

**LEON COUNTY, FLORIDA**



BY: *Jimbo Jackson*  
Jimbo Jackson, Chairman  
Board of County Commissioners

ATTESTED BY:

BY: *Gwen Marshall*  
Gwen Marshall  
Clerk of the Circuit Court

APPROVED AS TO FORM:  
Leon County Attorney's Office  
Leon County, Florida

BY: *H. W. A. Thiele*  
Herbert W. A. Thiele  
County Attorney

**CITY OF TALLAHASSEE**

BY: *John E. Dailey*  
John E. Dailey, Mayor  
City of Tallahassee Commission

ATTESTED BY:

BY: *James O. Cooke, IV*  
James O. Cooke, IV  
City Treasurer-Clerk

APPROVED AS TO FORM:

BY: *Cassandra K. Jackson*  
Cassandra K. Jackson  
City Attorney

